

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 5TH JUNE 2014 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM

PRESENT: Cllr I Prout (Chair)
Cllr T Ensom
Cllr D McIntosh
Cllr Mrs K Talbot
Cllr A Ratcliffe
Cllr J Williams

The Clerk (Mrs J Clark) was in attendance)

APOLOGIES: Cllr Donald Beynon

221/13 DECLARATIONS OF INTEREST

None received.

222/13 MINUTES

The Minutes of the meeting held on 1st May 2014 were proposed and seconded. They were agreed as a true record apart from page 12/14 Minute 212/13 - The resolution to read that Cllr D McIntosh be appointed as Vice-chair.

223/13 MATTERS ARISING

There were no matters arising.

224/13 PLANNING APPLICATIONS

The following planning applications were considered:

- a) 14/0046/PA Residential development on and south of Coppins Lodge – councillors had been unable to access the planning documents online so were unable to comment. Comments would be passed to the clerk once the documents came online.
- b) 14/0136/HG Hedgerow removal at Sooty Fox: It was agreed to support this application.

225/13 PLAY AREAS

Pentlepoir: The chair was concerned that none of the fences had been painted despite requesting that this be done over a month ago. It was agreed that the Clerk should remind Colin about the painting of the fencing.

All play areas had been recently cut and were looking neat and tidy.

Correspondence had been received from PCC stated that following the quarterly play area inspections they were disappointed that the repairs highlighted in the Annual Inspection report had not been carried out. It was further agreed that two Cllrs should inspect the play areas in order to make a list of what needs doing and report back to the Clerk. A further inspection could then be carried out with Colin regarding his work and Bizzy Play be requested to do the repairs to the play equipment and safety surface where necessary.

The Clerk was asked to remind Glanville Codd about a replacement litter bin at Pentlepoir .

Broadmoor: To be inspected by two councillors and to report back.

East Williamston: Also to be inspected and report back regarding necessary works.

RESOLVED: **That all play areas be inspected by councillors and all works required to be reported.**

226/13

CORRESPONDENCE

The following correspondence had been received;

- a) PCC Memorandum of Rent Review for Broadmoor and Pentlepoir play areas – noted and filed.
- b) PCC Quarterly Play Area Inspection reports – noted and acted upon.
- c) PCC A Strategy for the Participation and Rights of Children & Young People in Pembrokeshire – noted.
- d) WAG Consultation Document on Access to Information on Community & Town Councils – Clerk to read and respond by 4th August.

227/13

REPORT OF INTERNAL AUDITOR

The report of the Internal Auditor had been circulated and the following points which required action were raised:

- a) VAT to be recovered for years 2012-2013 and 2013-2014
- b) Members should familiarise themselves with Financial Regulations and Standing Orders to ensure they are fully complied with at all times.
- c) An order book should be purchased and used for all purchases.
- d) HMRC need to be contacted for clarification of current tax situation.
- e) The clerk should be provided with a Contract of Employment.
- f) The level of reserves should be justified.

The report concluded that the figures as prepared by the RFO were accurate. The report was accepted and it was agreed to take the necessary action on the points noted above.

could get through to Kingsmoor Close. Cllr Williams was advised that "there is no duty on the owner of the common or the commoners to fence the common to keep stock in" and that the only way for landowners adjacent to or in close proximity to a common to prevent animals straying onto their land is to erect fences on their own land, but a fence on the common land could be installed but would likely require consent from the Welsh Ministers under section 38 of the Commons Act 2006. If horses are straying off the common onto a highway then it may also be a police issue.

RESOLVED: That Cty Cllr Williams' report be accepted.

231/13

ITEMS OF BUSINESS RAISED BY CLLRS

The following matters were raised by Councillors:

- a) The Jubilee Park was reported as looking really good with the working party doing well with tidying up. It was proposed that a Facebook page be created for the park as had already been done for the hall and it was agreed that this was a good idea.
- b) Clayford Road - a large hole at Strawberry Fields was reported on Mr Jones's property. This has been reported on several occasions but no action taken.

232/13

ANY OTHER INFORMATION

No other information was reported.

233/13

DATE OF THE NEXT MEETING

The next meeting will be held on Thursday 3rd July 2014 at 7.00pm.

There being no further business, the Meeting closed at 8.30pm.

Signed.....Chair.....Clerk

Date.....